

# West Berkshire Council Forward Plan – 1 September 2013 to 31 December 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
<b>SEPTEMBER 2013</b>											
ID2723	<b>Agreement of Scoping Report for Sustainability Appraisal/ Strategic Environmental assessment Prior to Statutory Consultation</b> <i>To develop the relevant evidence base and supporting documents for the Minerals and Waste Local Plan which will shape the future of Minerals and Wastedevelopment in West Berkshire fr at least the next 15 years.</i>	ID	01/09/13	Environment	Rebecca Williams	Planning, Transport (Policy), Culture, Customer Services and Countryside		TBC	All Ward Members, Parish Councils, Trade Bodies, LandOowners, Neighbouring Authorities and other interested parties		September 2013
ID2724	<b>Public 'Call for Site Nominations' for Possible Minerals and Waste Development</b> <i>To develop the relevant evidence base and supporting documents for the Minerals and Waste Local Plan which will shape the future of Minerals and Wastedevelopment in West Berkshire fr at least the next 15 years.</i>	ID	01/09/13	Environment	Rebecca Williams	Planning, Transport (Policy), Culture, Customer Services and Countryside		TBC	All Ward Members, Parish Councils, Trade Bodies, LandOowners, Neighbouring Authorities and other interested parties		September 2013
ID2725	<b>Local Development Scheme</b> <i>To develop the required documents which form part of the development plan for the West Berkshire Minerals and Waste Local Plan.</i>	ID	01/09/13	Environment	Rebecca Williams	Planning, Transport (Policy), Culture, Customer Services and Countryside		TBC	All Ward Members, Parish Councils, Trade Bodies, LandOowners, Neighbouring Authorities and other interested parties		September 2013

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ID2726	<b>Statement of Community Involvement</b> <i>To develop the required documents which form part of the development plan for the West Berkshire Minerals and Waste Local Plan.</i>	ID	01/09/13	Environment	Rebecca Williams	Planning, Transport (Policy), Culture, Customer Services and Countryside		TBC	All Ward Members, Parish Councils, Trade Bodies, LandOwners, Neighbouring Authorities and other interested parties		September 2013
ID2727	<b>Annual Monitoring Report</b> <i>To develop the required documents which form part of the development plan for the West Berkshire Minerals and Waste Local Plan.</i>	ID	01/09/13	Environment	Rebecca Williams	Planning, Transport (Policy), Culture, Customer Services and Countryside		TBC	All Ward Members, Parish Councils, Trade Bodies, LandOwners, Neighbouring Authorities and other interested parties		September 2013
ID2632	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/09/13	Resources	Jo Naylor	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC	Local Members and Stakeholders		September 2013
ID2711	<b>Response to a petition requesting CCTV on Shaw Road in Newbury</b> <i>To respond to a petition that has been submitted to the Council.</i>	ID	01/09/13	Resources	Susan Powell	Health and Wellbeing, Community Safety		TBC			September 2013
ID2715	<b>Parking Amendment No. 15 (On Street Charging)</b> <i>To consider the responses received during statutory consultation</i>	ID	01/09/13	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		TBC			September 2013

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ID2716	<b>Parking Amendment No. 14</b> <i>To consider the responses received during statutory consultation</i>	ID	01/09/13	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		TBC			September 2013
ID2718a	<b>West Berkshire Standing Advisory Council on Religious Education</b> <i>To agree to the appointment of Mr David Boyes as a representative of the Association of Teachers and Lecturers (ALT) in Group C.</i>	ID	01/09/13	Resources	Jayne Mann	Children and Young People, Youth Service, Education		TBC			September 2013
ID2718b	<b>West Berkshire Standing Advisory Council on Religious Education</b> <i>To agree to the appointment of Mr Keith Harvey as a Local Authority representative in Group D.</i>	ID	01/09/13	Resources	Jayne Mann	Children and Young People, Youth Service, Education		TBC			September 2013
ID2621	<b>West Berkshire Forward Plan – 1 November 2013 to 28 February 2014</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/09/13	Resources	Moira Fraser	Leader of Council		04/09/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	September 2013
GA2702	<b>Internal Audit Annual Report 2012-13</b> <i>To provide the Committee with an opinion from the "Head of Internal Audit" on the Council's internal control framework, and to support the approval of the Annual Governance Statement</i>	GA	02/09/13 GA	Resources	Ian Priestley	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013

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GA2703	<b>Annual Governance Statement 2012-13</b> <i>To review the Annual Governance Statement</i>	GA	02/09/13 GA	Resources	Ian Priestley	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013
GA2704	<b>Annual Governance Statement - Statement in Support by the Section 151 Officer</b> <i>To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Section 151 Officer.</i>	GA	02/09/13 GA	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013
GA2705	<b>Annual Governance Statement - Statement in Support by the Monitoring Officer</b> <i>To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Monitoring Officer.</i>	GA	02/09/13 GA	Resources	David Holling	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013
GA2559	<b>Review of the Council's Anti-Bribery Policy</b> <i>In accordance with the recommendation of the Governance and Audit Committee to revisit the Council's Bribery Policy adopted on the 10 September 2012 to ensure that it is fit for purpose.</i>	GA	02/09/13 GA	Resources	Ian Priestley	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		22/08/13			September 2013

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EX2668	<b>Financial Performance Report - Q1 of 2013/14</b> <i>To inform Members of the latest financial performance of the Council.</i>	EX	05/09/13 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		28/08/13			September 2013
EX2646	<b>Key Accountable Measures and Activities 2013/14. Update on progress: Q1 outturns</b> <i>To report Quarter 1 progress against the key accountable measures and activities for West Berkshire Council for 2013/14 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i>	EX	05/09/13 EX	Resources	Jason Teal	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		28/08/13			September 2013
EX2645	<b>Treasury Management Annual Report 2012-13</b> <i>To inform Members of the previous year's treasury management activities and the performance of the Council's investments.</i>	EX	05/09/13 EX	Resources	Gabrielle Esplin	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		28/08/13			September 2013

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EX2721	<p><b>Outcome of consultation - Additional Resource Provision for Children and Young People with Autistic Spectrum Disorder</b></p> <p><i>To seek permission to identify schools to provide the resources and publish necessary notices.</i></p>	EX	05/09/13 EX	Communities	Rhian Ireland	Children and Young People, Youth Service, Education		28/08/13	<p>Education services: to identify possible schools and draw up a shortlist.</p> <p>Headteachers and Governors: of schools on shortlist.</p> <p>Parents of CYP with ASD, CYP with ASD diagnosis, Education Services (including schools), Voluntary agencies involved in ASD: to be involved in planning new provision in project meetings.</p>		September 2013
EX2714	<p><b>Sale of the Former Depot at Pound Lane, Thatcham</b></p> <p>(Paragraph 5 - information relating to legal privilege)</p> <p><i>To seek approval to the disposal</i></p>	EX	05/09/13 EX	Resources	Amanda Dennis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	28/08/13			September 2013

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C2650	<p><b>Pirbright Institute Site, Compton, Supplementary Planning Document (SPD)</b>  <i>To consider the representations received in response to the Draft Supplementary Planning Document consultation undertaken between 15th February and 2nd April 2013.</i>  <i>To consider whether any revisions need to be made to the Supplementary Planning Document in the light of these representations.</i>  <i>To consider the adoption of the Pirbright Institute site, Compton, Supplementary Planning Document as set out in Appendix C.</i></p>	C	19/09/13 C	Environment	Sarah McCullough	Planning, Transport (Policy), Culture, Customer Services, Countryside		11/09/13			September 2013
C2675	<p><b>Sandleford Park Supplementary Planning Document</b>  <i>Draft Supplementary Planning Document consultation</i></p>	C	19/09/13 C	Environment	Liz Alexander	Planning, Transport (Policy), Culture, Customer Services, Countryside		11/09/13			September 2013
C2709	<p><b>Amendments to the Constitution - Scheme of Delegation</b>  <i>To make amendments to the constitution in line with legislative and operational changes.</i></p>	C	19/09/13 C 02/09/13 GA	Resources	David Holling	Leader of Council		11/09/13			September 2013
C2710	<p><b>Long Service Awards for Parish Councillors</b>  <i>To recognise achievements of Parish Councillors.</i></p>	C	19/09/13 C	Resources	Jo Watt	Leader of Council		11/09/13			September 2013

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C2720	<p><b>Options for the West Berkshire Minerals and Waste Local Plan and associated documents</b>  <i>This is the first stage in producing a West Berkshire Minerals and Waste Local Plan which will shape the future of Mineral and Waste development in West Berkshire for at least the next 15 years</i></p>	C	19/09/13 C	Environment	Bryan Lyttle	Planning, Transport (Policy), Culture, Customer Services and Countryside		11/09/13	All Ward members, parish councils, trade bodies, landowners, neighbouring authorities and other interested parties who have made themselves know to the authoprity.		September 2013
<b>OCTOBER 2013</b>											
ID2633	<p><b>Adoption of Parish Plans</b>  <i>To adopt Parish Plans.</i></p>	ID	01/10/13	Resources	Jo Naylor	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC	Local Members and Stakeholders		October 2013
SC2692	<p><b>Standards Committee Report Quarter 2 of 2013/14</b>  <i>To update the Standards Committee on activity over the past quarter.</i></p>	SC	14/10/13 SC	Resources	Moira Fraser	Chairman of the Standards Committee		04/10/13			October 2013
ID2681	<p><b>Economic Strategy</b>  <i>To approve the updated strategy.</i></p>	ID	01/10/13	Resources	Janet Duffield	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		TBC			October 2013

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ID2712	Response to a petition requesting a pedestrian crossing on Old Newtown Road/Paddock Road in Newbury <i>To respond to a petition that has been submitted to the Council.</i>	ID	01/10/13	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		TBC			October 2013
ID2622	West Berkshire Forward Plan – 01 December 2013 to 31 March 2014 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	24/10/13	Resources	Moira Fraser	Leader of Council		16/10/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	October 2013
EX2685	Adoption of the Housing Allocations Policy <i>To approve and adopt the Council's policy for assessment and allocation of applicants seeking social housing.</i>	EX	17/10/13 EX	Communities	Mel Brain	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		09//10/13	CHR Applicants, residents, Members, Registered Providers & other interested stakeholders (e.g. agencies who work with CHR applicants)		October 2013
EX2717	Schools Funding Formula	EX	17/10/13 EX	Resources	Claire White	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		09//10/13			October 2013

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EX2719	John O'Gaunt Business Plan	EX	17/10/13 EX	Communities	Ian Pearson	Children and Young People, Youth Service, Education		09//10/13			October 2013
<b>NOVEMBER 2013</b>											
ID2634	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/11/13	Resources	Jo Naylor	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC	Local Members and Stakeholders		November 2013
ID2623	<b>West Berkshire Forward Plan – 18 December 2013 to 30 April 2014</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/11/13	Resources	Moira Fraser	Leader of Council		06/11/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	November 2013
EX2669	<b>Financial Performance Report - Q2 of 2013/14</b> <i>To inform Members of the latest financial performance of the Council.</i>	EX	28/11/13 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property		20/11/13			November 2013
<b>DECEMBER 2013</b>											
ID2635	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/12/13	Resources	Jo Naylor	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		TBC	Local Members and Stakeholders		December 2013

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ID2624	<b>West Berkshire Forward Plan – 15 January 2014 to 31 May 2014</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/12/13	Resources	Moira Fraser	Leader of Council		03/12/13	Corporate Directors, Heads of Services, Overview and Scrutiny Management Commission	Not subject to call-in	December 2013
EX2706	<b>Staffing Implications associated with savings put forward to deliver the 2014/15 revenue budget. (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)</b> <i>To set out the staffing implications which are likely to result from the setting of the Council's 2014/15 revenue budget and to seek approval to make the redundancy payments associated with the required staffing implications</i>	EX	19/12/13 EX	Resources	Robert O'Reilly	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	11/12/13			December 2013
EX2647	<b>Key Accountable Measures and Activities 2013/14. Update on progress: Q2 outturns</b> <i>To report Quarter 2 progress against the key accountable measures and activities for West Berkshire Council for 2013/14 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i>	EX	19/12/13 EX	Resources	Jason Teal	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		11/12/13			December 2013

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EX2713	<b>Appointment of a Partner Organisation for the Development of the London Road Industrial Estate</b> (Paragraph 3 - information relating to financial/business affairs of particular person) <i>To appoint a preferred partner to take this project forward.</i>	EX	19/12/13 EX	Communities	Bill Bagnell	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property	Yes	11/12/13			December 2013
C2593	<b>Leisure Centres' Fees and Charges 2014</b> <i>To implement the contractual requirement for an annual price review for 2014 for Parkwood Community Leisure to come into effect from 1st January 2014; to bring forward agreement of 2014 charges for Shaw Hosue to come into effect from 1st January 2014.</i>	C	12/12/13 C	Environment	Chris Jones	Planning, Transport (Policy), Culture, Customer Services, Countryside		05/12/13	For Leisure Fees and Charges: members of the Joint Advisory Committees - i.e. Governing Bodies of Schools (for joint use sites), Town and Parish Councils plus leisure centre stakeholders.		December 2013
C2594	<b>2014/15 West Berkshire Council Timetable of Public Meetings</b> <i>To agree the timetable of public meetings for the year 2014/15.</i>	C	12/12/13 C	Resources	Moira Fraser	Leader of Council		05/12/13			December 2013
C2595	<b>Adventure Dolphin Fees and Charges 2014/15</b> <i>To bring forward agreement on increases in fees and charges for the 2014/15 Adventure Dolphin activity programme: in line with fair market price; to maximise advance bookings and income in support of the drive for the service to become cost neutral.</i>	C	12/12/13 C	Environment	Chris Jones	Planning, Transport (Policy), Culture, Customer Services, Countryside		05/12/13	Stakeholders		December 2013

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C2672	<b>Member Development Programme May 2014 – May 2016</b> <i>To agree the Member Development programme for the forthcoming Municipal Years.</i>	C	12/12/13 C	Resources	Jude Thomas / Jo Watt	Leader of Council		05/12/13			December 2013
C2592	<b>Junior Citizen of the Year 2013</b>	C	12/12/13 C	Resources	Jo Watt	Chairman of the Council		05/12/13			December 2013

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